



FEMA

Fact Sheet

State Preparedness Reports

Overview

The State Preparedness Reports (SPR) showcase the capabilities and targets of a State's all-hazards preparedness program and provide a method for States to communicate their plan to increase preparedness to FEMA.

For FY08, the SPR enables States to articulate their current preparedness capability levels and how they used federal assistance to achieve these capability levels. Additionally, the SPR tracks progress made in achieving targets developed by States to enhance their capability levels and future monetary resources required to achieve these targets.

Streamlining Requirements

FEMA's National Preparedness Directorate (NPD) worked closely with all stakeholders to begin tying together activities generally administered independently into a common process and product. The SPR fulfills the requirements of a Homeland Security Grant Program (HSGP) Program Evaluation Report, an update to the HSGP Enhancement Plan, and an update to the Nationwide Plan Review (NPR) Phase 1. These three reports have been eliminated as separate requirements and are now one streamlined report (the SPR).

Stakeholder Involvement

For the FY08 SPR, FEMA NPD constructed the SPR Guidance document and Microsoft Office Excel template based on stakeholder feedback received from FY07 and recommendations made by senior leadership at FEMA Headquarters. FEMA will

continue to engage stakeholders as the SPR is further enhanced for FY09.

FY2008 Report Structure

The FY08 SPR will be reported using the FEMA-provided Microsoft Office Excel template. States are required to report on each of the eight National Priorities, and they must report on all three areas for each National Priority:

- Capabilities
- Federal Assistance Used in FY08
- Targets and Monetary Resource Requirements

States must complete all required fields in the SPR template before the FY08 SPR is submitted. States may report on States Priorities beyond the eight National Priorities; all State Priority sections must include complete data for all three report sections.

Submission and Resources

States should reference the FY08 SPR Guidance (DRAFT) document prior to developing the FY08 SPR using the FEMA-provided Microsoft Excel template. In addition, they are encouraged to utilize the FY08 SPR "Frequently Asked Questions" and "Improvements" documents to guide them through the SPR development process. Each State must upload the final version of the SPR no later than 5:00 pm EST on March 20, 2009, to the Lessons Learned and Information Sharing (www.LLIS.gov) website.

For more information, please contact your FEMA Regional FPC of PAPO.

FEMA leads and supports the nation in a risk-based, comprehensive emergency management system of preparedness, protection, response, recovery, and mitigation, to reduce the loss of life and property and protect the nation from all hazards including natural disasters, acts of terrorism, and other man-made disasters.

